

Association for Information Technology Professionals
Illowa Chapter
Board Meeting Minutes
August 30th, 2006

Board Members Present: Bob Hannah, Leanne Junker, Mary Anderson, Chris Fawcett, Vicky Harbour, Carol Broughton

The meeting was called to order at 6:15 p.m. at Bob Hannah's house by Chris Fawcett.

Administration:

Secretary's Report: The meeting minutes from the July board meeting were sent by email on September 1st and were approved by all.

Treasurer's Report: The July Treasurer's report will be reviewed at the next board meeting.

Publicity:

Newspaper Announcements: Not much luck in getting announcements published in the past. Bob will work on a publicity strategy.

Website Updates: Design upgrade. Want to have a 2 months deadline for content. Reservation issue is not a go live issue. Need to determine what we need to "Go Live" by November 1st (map the site). Mary and Leanne will layout the plan and tasks. Check the website sample on the Chapter in a box CD.

Newsletter Deadlines: These need to be entered for the upcoming months.

Program:

Annual Programming Discussion: Upcoming programs – September (VMWare), October (Dale Carnegie), November (PMI Joint meeting on ValIT), December – ITIL Certification, January (Six Sigma and Lean Manufacturing).

Speaker Guidelines: 5:30 – 6:00 - Register and Networking, 6:00 - 6:15 – Chapter Business, 6:15 – 6:45 - Dinner, 6:45 – 7:15 - Speaker, 7:15 – 7:30 - Feedback and Questions, 7:30 – 7:45 - Closing and Chapter Business.

Other Membership Items: Go through the Promo items. Also, roles and responsibilities are due

Executive:

Region 5 Liaison Report: Vicky and Mary (and possibly Chris) will attend the Sept 28th and 29th meeting.

Other: Discussed the nomination process and decided we would need a meeting to organize and spread out over old documents and destroy whatever is not needed.

The meeting was adjourned at 8:35.

Respectfully submitted,
Leanne Junker
Secretary